

**Application of admission for Master Thesis  
in accordance with Article 13 of the Examination Regulations (FPO) for students of  
International Master in Applied Ecology (IMAE)**

**The registration is valid only with original signatures.  
You can submit the application in person or by physical mail.**

Matriculation Number	
Last Name, First Name	
Phone Number	
Email (stu-Mail+priv)	
Current Address	

Topic (please print using capital and small letters)	
First Reviewer	
Proposal for Second Reviewer	

Kiel, \_\_\_\_\_, \_\_\_\_\_  
(date) (Signature of First Reviewer)

Institute Stamp

I agree to be the Second Reviewer.

Kiel, \_\_\_\_\_, \_\_\_\_\_  
(date) (Signature of Second Reviewer)

Institute Stamp

**Procedural Notes**

- Approval to do a Master Thesis can be granted upon the successful completion of 60 ECTS credits in examinations from completed modules (§ 13 (4) FPO).
- The Masters`Thesis will be supervised by university lectures and private lectures of Kiel University, who generally offer modules in the International Master of Applied Ecology degree programme. In exceptional cases and with the consent of the Examination Board for the International Master of Applied Ecology degree programme at Kiel University, the Master`s Thesis may be prepared at an institution outside the University, provides that appropriate supervision of the candidate is available there. Supervision may also be provides by people working at the supervising facility, who are qualified in accordance with Article 5, Subparagraph 2 of the Examination Procedural Regulations (Prüfungsverfahrensordnung PVO). The Examination Board for the International Master of Applied Ecology degree programme at Kiel University will determine whether the requirements have been met. In accordance with Section 5 of the Examination Procedure Regulations (PVO), the second supervisor must be an authorised examiner.
- Submit the application form in person during the Examination Office's opening hours. The first page must be filled in completely and be signed by both reviewers.
- The signature of the first examiner is valid for three weeks, after which time a registration with this application form is no longer possible.
- The processing time of a Master Thesis is, according of the Fachprüfungsordnung (FPO), 26 weeks and begins with the acceptance of the application form in the Examination Office of the Faculty of Agricultural and Nutritional Sciences.
- According to the examination regulations, the Master thesis must be submitted to the examination office of the Faculty of Agricultural and Nutritional Sciences in two copies in written bound form and simply in electronic form (CD, USB stick).
- Please observe the guidelines found in the 'Information Guide: Master Thesis'

**Student Declaration**

- I have taken note of the topic. I am aware of the provisions regarding the Master thesis in the Examination Procedure Regulations (PVO) and the Subject Examination Regulations (FPO).
- I declare in accordance with § 9 (5) PVO that I have not yet passed or definitively failed any Master examination or parts of this examination in the same degree programme at an academic university and that no corresponding examination procedure is in progress. Furthermore, I affirm that this thesis has not yet been submitted as a final thesis elsewhere.
- I will take note of the deadline for submitting the Master thesis after approval of the application via the student online function.
- If I submit the Master thesis prematurely (before the calculated deadline), I hereby expressly request that the thesis be forwarded immediately to the reviewers for assessment and evaluation.

Kiel, \_\_\_\_\_  
date

**(to be filled out by the Examination Office)**

Starting Date of Processing \_\_\_\_\_ Submission Date

Signed \_\_\_\_\_ On behalf of \_\_\_\_\_  
Examination Committee Chairman Examination Office Administration

Internal processing notel

Eingabe in POS \_\_\_\_\_ tats. Abgabedatum \_\_\_\_\_ Weitergabedatum \_\_\_\_\_ Ende Korrekturfrist \_\_\_\_\_

Examination Office of the Faculty of Agricultural and Nutritional Sciences  
Hermann-Rodewald-Str. 4  
24118 Kiel  
Internet: [www.agrar.uni-kiel.de](http://www.agrar.uni-kiel.de)  
E-Mail: [pruefungsamtsamt@agr.uni-kiel.de](mailto:pruefungsamtsamt@agr.uni-kiel.de)