Certification of Granting of Written Examination Results

Information on the viewing and granting of written examination results

It is possible, upon application, to view written examination results for up to one year following the legally binding publication date; the viewing of the results takes place according to the regulations of the subject of study.

After the inspection of records, the written examination result can be given to the student. Beforehand, however, the student must sign the written consent below. With his or her signature, the student relinquishes his or her right to appeal and irrevocably recognizes the examination result.

In the case that upon the viewing there are any ambiguities, vagueness or uncertainties on the part of the student, the examination result will not be handed out to the student but will, instead, be kept by the examiner. In this event, an appointment for further discussion must be made. The examination result can only be handed out when the issues at hand have been clarified, the student has accepted the evaluation and the consent form below has been signed. Students who wish to contest their evaluations may request a copy of the examination result.

| Matriculation Number | |
|---|--|
| Last Name, First Name | |
| Today, I was given the following examination result, including grade/evaluation | |
| Subject | |
| Module | |
| Module Part (if applicable) | |
| Type of Examination | |
| Examiner | |
| Examination Date (if applicable) | |
| | |

Declaration:

I am aware of the fact that I have the right to contest the evaluation of an examination within one month's time after the announcement of the examination results in an appeal to the Examination Board. After inspection of the present examination result, I declare that I will not make use of this right and irrevocably recognize and accept the evaluation.

Date. Student's Signature