

Examination Office

- Approval to do a Master's Thesis can be granted upon the successful completion of 80 credits. Please be aware of the fact that, in accordance with Article 11 Subparagraph 3 of the Examination Procedural Regulations (Prüfungsverfahrensordnung PVO), the First Reviewer must be an university professor or an actively teaching instructor in possession of the Habilitation. The Second Reviewer must be authorized as an examiner in accordance with Article 4, Subparagraph 2 of the PVO. In addition to university professors and private lecturers (Privatdozenten), only those in possession of a doctorate are permitted to serve as second referees in future.
- Submit the application form in person during the Examination Office's opening hours. The first page must be completely filled out and be signed by both reviewers.
- The signature of the first reviewer is valid for three weeks, after which time a registration with this application form is no longer possible.
- The processing time of a Master's Thesis is, according of the Fachprüfungsordnung (FPO), 26 weeks and begins with the acceptance of the application form in the Examination Office of the Faculty of Agricultural and Nutritional Sciences.
- Upon completion, submit the Master's Thesis (3 printed copies and 1 CD – loose) to the Examination Office of the Faculty of Agricultural and Nutritional Sciences. Please observe the guidelines found in the 'Information Guide: Master's Thesis'.

(to be filled out by the Examination Office)

Starting Date of Processing		Submission Date	
Signed Examination Committee Chairman		On behalf of	Examination Office Administration

Student Declaration

- I confirm I acknowledge the topic of and the submission date for the Master's Thesis stated on this form.
- I am aware of the regulations concerning the Bachelor's/Master's thesis in the Examination Procedure Regulations, the Degree-Specific Examination Regulations for students of Environmental Management and the Double-Subject Examination Regulations, if applicable.
- I declare, in accordance with Article 8 subparagraph 5 PVO, that I have never failed a Master's examination or any part thereof in the same degree programme at a university in the past and that no other examination procedure is currently in progress.
- Should I submit the Bachelor's/Master's thesis ahead of schedule (prior to the calculated date), I expressly request that the thesis be forwarded to the examiners for evaluation without delay.

Kiel, _____ date _____ Applicant's Signature _____

For Official Use Only

Eingabe in POS	tats. Abgabedatum	Weitergabedatum	Ende Korrekturfrist

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